



**City of Saint Paul**

*Randy C. Kelly, Mayor*

160 City Hall  
15 West Kellogg Boulevard  
Saint Paul, Minnesota 55102-1631

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Facsimile: (651) 266-8541

September 3, 2004

Council President Kathy Lantry, and  
City Councilmembers  
3<sup>rd</sup> Floor City Hall  
15 West Kellogg Boulevard  
St. Paul, MN 55102

Subject: Material for the September 8<sup>th</sup> Budget Meeting

Dear Council President Lantry and City Councilmembers:

The attached material has been prepared for your use as background, and will be used by presenters at next Wednesday's meeting. Please bring this packet of advance material with you to the meeting.

Included here is information related to the discussion items listed on the City Council's 2004 Meeting Notice and Agenda for September 8, 2004, as distributed on Friday, September 3, 2004. The discussion items and materials are:

1. General Overview of the Economy and Local and Regional Housing Indicators

Council Research is preparing information on this topic.

The Minnesota Department of Finance's July economic forecast states that the "U. S. economy remains on track for the strongest real Gross Domestic Product Growth in twenty years." (*Economic Update*, July 2004, page 3). The forecast estimates real growth rates of 4.6 percent for 2004 and 3.9 percent for 2005.

Even with this strong growth, the Minnesota Department of Finance is predicting a 2006-07 biennium deficit of \$400 million for the State (the 2006 state fiscal year begins July 1, 2005). The 2006-07 forecast assumes annual revenue growth at 4%, and stable or declining expenditure growth in most spending categories (*February 2004 Economic Forecast Summary*, February 2004, page 1). Current law provides no inflationary increase in Local Government Aid. At this point in time, it is unlikely the City could expect its LGA to increase after 2005.

The proposed 2005 budget used the following assumptions and figures for some of the economic sensitive revenues and expenses:

	<b>2005 Proposed</b>	<b>2004 Adopted</b>	<b>2004 To-Date</b>
Interest earnings rate	3.6%	3.0%	3.35%
General Fund interest earnings on investments	\$2.75 million	\$2.45 million	\$1.6 million thru July, 2004
Capital Improvement Bond borrowing rate	5%	4%	2.52% actual 2004 sale
STAR tax revenues	\$13.94 million (2% growth over 2004 adopted)	\$13.67 million	\$6.8 million thru June, 2004
Hotel/Motel tax revenues	\$2.58 million (3% growth over 2004 adopted)	\$2.51 million	\$1.1 million thru May, 2004

2. Compare and Contrast the Benefits of Assessments vs Property Taxes for All Classes of Properties

Council Research is preparing information on this topic. Please see pages 4 - 6 for our contribution to this discussion.

3. Review Property Tax History for Other Cities and Counties in the Region

Council Research is preparing information on this topic. Please see the comparison of tax levies for St. Paul and Minneapolis on page 7, the comparison of tax levies on a 1993 \$200,000 house and a 2003 \$200,000 house for St. Paul and Minneapolis on page 8, and the history of the Citizens League Property Tax ranking for St. Paul on page 9.

4. Review Proposed Bonding and General Debt Service Fund Budget (Including Cash Flow Statement), Long Term Leases, and Outstanding Debt Levels, Including Fund Transfers From the STAR Program and the Sewer Fund for Debt Service Financing.

Please see pages 10 - 12.

5. Identify The Cost For Restoring 5 Police Officers, 5 Firefighters, and 50% of Rec Center Hours That Have Been Cut since 2002.

Material on this item could not be ready in time for this memo, but will be available at the Council Budget Meeting on Wednesday, September 8, 2004.

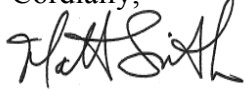
6. Council Discusses The Maximum City Property Tax Levy Required For the 2005 City

Budget

Please see the alternative maximum tax levy resolutions submitted by the Administration on pages 13 - 15.

7. Other Issues to Be Identified

If you have additional questions on these subjects, please contact me. I look forward to seeing you Wednesday.

Cordially,  


Matt Smith  
Director

cc: Dennis Flaherty  
Budget Analysts  
Department Directors  
Trudy Moloney

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**Class Rate Assignments for:**  
Apartments, Churches, Schools, and Downtown Residential Properties

	<u>Class Rate Assigned</u>	<u>Actual Class Rate Charged</u>
Apartments (1 - 3 units)	Varies**	Residential rate for the assigned class
Apartments (4+ units)	Varies**	Commercial rate for the assigned class
School	Varies**	Residential rate for the assigned class
Downtown Residential	Class III	20' x Class III residential rate
Church	Varies**	Residential rate for the assigned class
Other Exempt Properties	Varies**	Residential rate for the assigned class

\*\* All properties are assigned the class rate for their appropriate Service Class. For example, a 4+ unit apartment receiving Class II service would pay the commercial class II rate. A city property (other exempt) receiving Class III service would pay the residential class III rate.

## Right-of-Way Maintenance Data by Class

Class	Description / Example	Total Front Footage	% of all classes	2005 Proposed Rate	Total Revenue	% of all Revenue
I-A	<b>Downtown Streets</b> - all downtown streets with the exception of those paved with brick.	91,975	1.2%	10.55	970,336.25	5.5%
I-B	<b>Downtown Streets (Brick)</b> - all downtown streets paved with brick.	10,916	0.1%	12.55	136,995.80	0.8%
II - Commercial	<b>Outlying Commercial and Arterial Streets</b> - Major arterials in the City that have both heavy volumes of vehicular and pedestrian traffic.	620,944	8.1%	5.75	3,570,428.00	20.3%
II - Residential	<b>Outlying Commercial and Arterial Streets</b> - Major arterials in the City that have both heavy volumes of vehicular and pedestrian traffic.	1,089,923	14.3%	2.38	2,594,016.74	14.8%
III - Commercial	<b>All Residential Streets</b> - All residential streets that are oiled, paved and intermediate types street.	456,065	6.0%	4.32	1,970,200.80	11.2%
III - Residential	<b>All Residential Streets</b> - All residential streets that are oiled, paved and intermediate types street.	3,193,825	41.9%	2.25	7,186,106.25	40.9%
IV - Commercial	<b>All Oiled and Paved Alleys</b> - Includes all alleys within the city.	163,659	2.1%	0.78	127,654.02	0.7%
IV - Residential	<b>All Oiled and Paved Alleys</b> - Includes all alleys within the city.	1,808,731	23.7%	0.50	904,365.50	5.2%

## Right-of-Way Maintenance Data by Class

Class	Description / Example	Total Front Footage	% of all classes	2005 Proposed Rate	Total Revenue	% of all Revenue
V - Commercial	<b>Unimproved Streets</b> - Streets that have not been developed for one reason or another. Although no improvements have been made to these streets the city has the responsibility to perform minimal repairs and maintenance work to reduce hazards.	10,486	0.1%	2.30	24,117.80	0.1%
V - Residential	<b>Unimproved Streets</b> - Streets that have not been developed for one reason or another. Although no improvements have been made to these streets the city has the responsibility to perform minimal repairs and maintenance work to reduce hazards.	27,815	0.4%	1.31	36,437.65	0.2%
VI - Commercial	<b>Unimproved Alleys</b> - Alleys that have not been developed for one reason or another. Although no improvements have been made to these alleys, the city has the responsibility to perform minimal repairs and maintenance work to reduce hazards.	11,258	0.1%	0.35	3,940.30	0.0%
VI - Residential	<b>Unimproved Alleys</b> - Alleys that have not been developed for one reason or another. Although no improvements have been made to these alleys, the city has the responsibility to perform minimal repairs and maintenance work to reduce hazards.	135,843	1.8%	0.23	31,243.89	0.2%
Total		7,621,440	100%		17,555,843	100%

## Comparison of St. Paul's and Minneapolis' Certified Levies

	St. Paul		Minneapolis	
	Levy Amount	Annual Growth	Levy Amount	Annual Growth
1993	66,736,547		97,453,000	
1994	66,736,547	0.0%	98,422,000	1.0%
1995	66,461,547	-0.4%	96,262,000	-2.2%
1996	65,811,463	-1.0%	99,621,000	3.5%
1997	64,186,727	-2.5%	100,340,000	0.7%
1998	63,843,263	-0.5%	107,899,000	7.5%
1999	63,843,263	0.0%	109,552,000	1.5%
2000	63,843,263	0.0%	122,918,000	12.2%
2001	63,843,263	0.0%	133,224,000	8.4%
2002	63,843,263	0.0%	146,852,000	10.2%
2003	63,843,263	0.0%	158,819,000	8.1%
2004	63,927,263	0.1%	176,066,000	10.9%
2005 Proposed	63,983,263	0.1%	190,374,830	8.1%
Growth from 1993-2005 (proposed):		-4.1%		95.4%

Source of Mpls data: 2003 Minneapolis Comprehensive Annual Financial Reports, Table 18; 2001 Minneapolis Comprehensive Annual Financial Reports, Table 16; and Mayor's Proposed 2005 Budget.



# League of Minnesota Cities Property Tax Calculator

## Comparison of Tax Burden on a \$200,000 Residential Homestead in St. Paul & Minneapolis, 1997 and 2003

Population:

**St. Paul 287,151**

**Minneapolis 382,618**

*as of 2000 census*

Tax Category	1997 (in dollars)		2003 (in dollars)	
	St. Paul	Minneapolis	St. Paul	Minneapolis
<b>City Tax</b>	\$1,156	\$1,170	\$757	\$1,281
<b>City Tax W/Credit</b>	\$1,156	\$1,170	\$700	\$1,201
<b>Total Tax</b>	\$4,955	\$4,810	\$2,753	\$3,202
<b>Total Tax W/Credit</b>	\$4,955	\$4,810	\$2,561	\$3,010

There was no educational homestead credit offered for residential homesteads in 1997

Beginning in 2002, the education homestead credit was replaced with the market value homestead credit. The 2003 total tax burden for St. Paul reflects a \$192 reduction for the market value homestead credit-- \$56 of this reduction applies to the city portion of the tax bill. The tax burden for Minneapolis reflects a \$192 reduction for the market value homestead credit-- \$81 of this reduction applies to the city portion of the tax bill.

*Amounts shown are estimates and should not be used as a substitute for official figures. [More about the data](#)*

### **View Charts Showing Residential Homestead Taxes for St. Paul & Minneapolis**

*The charts utilize Java-based code that relies, in part, on the processing speed of your computer. Some graphs may load slowly. If graphs don't load, you may need to enable Java in your web browser. To do this, go to Properties/Advanced in IE, and Edit/Preferences/Advanced in Netscape.*

### **Or would you like to compare residential homestead taxes in St. Paul to another City?**

Compare  to

Home Value \$  (don't use commas or periods)

For the years  to

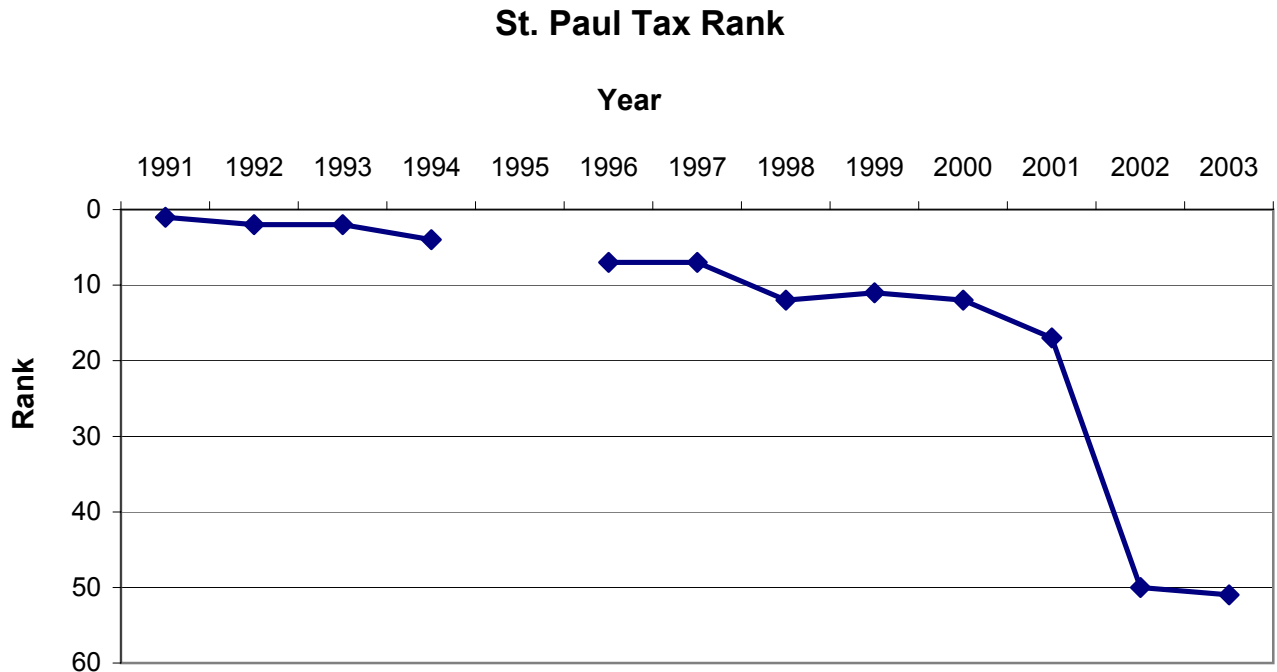
### **Analyze other Property Tax Data for St. Paul**

[Market Values](#)

[Tax Capacities](#)



## Citizen's League Ranking of Saint Paul's Property Taxes 1991 Through 2003



Rankings are based on comparisons with 108 other metro cities based on an average value home. The value used in the comparison changes from year to year. For 2003, the value of the home used to compute the amount of taxes was \$160,000. In 1994, it was \$90,000. A rank of #1 means that city had the highest property tax of the 108 cities in the metro area on the average value home. In 1991, Saint Paul was ranked #1. By 2003, Saint Paul had improved to a ranking of #51. These rankings represent only the City portion of the property tax, and do not take into account property taxes paid to Ramsey County or Independent School District 625. No data was available for 1995.

Year	Rank
1991	1
1992	2
1993	2
1994	4
1995	No Data
1996	7
1997	7
1998	12
1999	11
2000	12
2001	17
2002	50
2003	51

#### 4.) General Overview of The City Debt Budgets

I. Review Proposed Bonding						
a. New Money Issues						
2005 Capital Improvement Bonds	\$	19,000,000	5.00%	10 Years	Property Taxes	Proposed Financing Source
2005 Special Assesment Street Improvement Bonds	\$	2,500,000	5.5% (variable rate?)	12 Years	Special Assessments	
b. Identify Possible Refunding Issues						
1995A Parking Revenue Bonds	\$	7,590,000	5.68%	9	Parking and Transit Fund	Proposed Financing Source
1995A Taxable General Obligation Tax Increment Bonds	\$	5,240,000	8.40%	13	Tax Increments	
1997A General Obligation Capital Improvement Bonds	\$	6,125,000	5.00%	2	Property Taxes	
II. Review Debt Service Budgets						
a. Fund 967 - City Revenue Notes and Leases						
Spending						
St Paul Foundation Note	\$	316,746				
People Connection	\$	369,320				
Police Car Lease	\$	350,270				
Total	\$	1,036,336				
Financing						
Cultural Star	\$	156,746				
District Energy FF	\$	30,000				
Ryan Lot Parking Revenue	\$	130,000				
CVB	\$	293,820				
Hotel Tax	\$	102,500				
Police Transfer	\$	350,270				
	\$	1,063,336				
b. Fund 961 - City Revenue Bonds						
Spending						
1999 Arena Revenue Bonds	\$	5,922,768				
1999 State Loan	\$	1,250,000				
Total	\$	7,172,768				
Financing						
Rent	\$	3,500,000				
PILOT	\$	2,929,669				
Funds @ Trustee	\$	743,099				
	\$	-				
	\$	7,172,768				
c. Fund 963 - General Obligation Special Assessment Bonds						
Spending						
Current Debt Service	\$	3,308,337				
Subsequent Year	\$	2,802,997				
Total	\$	6,111,334				
Financing						
Assessments	\$	3,233,334				
Fund Balance	\$	2,878,000				
	\$	6,111,334				

**d. Fund 960 - General Obligation Debt Service Fund**

Spending		Financing	
Current Debt Service	\$ 22,469,584	Taxes	
Current Spending (Mgmt/Salaries/Arbitrage)	\$ 641,676	Property Taxes + MVC (net)	\$ 7,081,321
Subsequent Year	\$ 18,023,178	Delinquent Taxes	\$ 175,000
		Franchise Fees	\$ 880,000
Total	<u>\$ 41,134,438</u>	Transfers	
		WPA Current Debt	\$ 391,710
		WPA Repay	\$ 2,175,640
		WPA MCES Refund	\$ 1,000,000
		Fund 117	\$ 300,000
		Library for Old CIB	\$ 2,286,140
		Interest from CIB	\$ 950,000
		CIB Project Balances	\$ 76,200
		STAR	
		2004 STAR	\$ 1,000,000
		2005 STAR	\$ 2,681,436
		2005 Housing 5,000	\$ 1,000,000
		Project Balances	\$ 594,445
		Interest Earnings (Fund 960)	\$ 504,526
		Fund Balance	
		Subsequent Year	\$ 16,038,177
		Pending Bond Sale	\$ 1,985,000
		Use of Fund Balance	\$ 2,014,843
			\$ 20,038,020
			<u>\$ 41,134,438</u>

### III. Review Long Term Lease Obligations for Equipment and Facilities

Issued	Rate	Amount	Payment	Year	Source
<b>EXISTING LEASES</b>					
1998	5.71%	\$ 3,000,000	\$ 253,017	2018	Real Estate Budget
1998	5.52%	\$ 2,340,000	\$ 231,457	2013	RiverCentre Budget
2000	5.70%	\$ 7,240,000	Increasing	2014	RiverCentre Parking Revenues
2000	3.59%	\$ 6,872,000	\$ 395,000	2030	Hotel Tax, CVB, RiverCentre, Interest Earnings
2002	4.54%	\$ 13,845,000	\$ 1,060,000	2023	Police Budget
2004	2.77%	\$ 1,008,250	\$ 350,269	2007	Police Budget

91	IV. Outstanding Debt Levels
92	
93	City of Saint Paul
94	Outstanding General Obligation Debt
95	Year Ending 2001-2005
96	
97	2001 \$ 210,833,395
98	2002 \$ 207,008,620
99	2003 \$ 205,903,263
100	2004 \$ 219,859,856
101	2005 \$ 217,391,921

# RESOLUTION CITY OF SAINT PAUL, MINNESOTA

Presented By: \_\_\_\_\_  
Referred To: \_\_\_\_\_ Committee: \_\_\_\_\_ Date: \_\_\_\_\_

1 WHEREAS, in accordance with Section 10 of the City Charter, Mayor Kelly presented to the City Council on August 12, 2004 the Mayor's  
2 proposed budget, with said recommended budgets totaling \$492,976,843 before subtracting out "transfers to and transfers from funds" an  
3 "subsequent year debt"; and totaling \$424,561,651 after netting out "transfers to and transfer from funds" and "subsequent year debt", and  
4

5 WHEREAS, in accordance with City ordinance, Mayor Kelly presented to the City Council on August 13, 2004 the Library Agency's  
6 proposed budget, with said recommended budgets totaling \$17,076,805, and  
7

8 WHEREAS, the Mayor did recommend, as part of the comprehensive 2005 financing plan for the City of Saint Paul, that the 2004 net  
9 property tax levy payable in 2005 be \$63,983,263 as detailed below. In coordination with a proposed reduction in the separate levy by  
10 the Port Authority, the Mayor's recommended net tax levy (before fiscal disparities distribution levies) does not cause any increase in  
11 the property tax levy within Saint Paul.  
12

	Budget Revenue	+2.0% Delinquency Allowance	Mayor's Rec. Tax Levy
13			
14			
15			
16	City Levy for City Operations	44,235,369	884,707
17	City Levy for Debt Service	7,081,321	141,626
18	Levy for Port Authority	1,286,446	25,729
19	City Levy for Library Agency Operations	7,619,364	152,388
20	City Levy for Library Agency Debt Service	2,506,189	50,124
21	Total Recommended:	62,728,689	1,254,574
22			63,983,263
23	Net Levy		63,983,263
24			
25	Levy for Port Authority		(1,312,175)
26	Levy for Library Agency		(10,328,065)
27	Net Levy for City Government		52,343,023
28			

29 NOW, THEREFORE, BE IT RESOLVED, that in accordance with Minnesota Statutes, Section 275.065 Subdivision 1, the City Council, aft  
30 considering the Mayor's recommendations, but absent public hearings on the Mayor's budget proposal, does hereby accept the budgets  
31 for fiscal year 2005, as proposed by the Mayor, as constituting the proposed budgets for the City of Saint Paul and the Saint Paul Library  
32 Agency; and be it  
33

34 FURTHER RESOLVED, that in accordance with the same referenced statute, the City Council, as a taxing authority, and after considering  
35 the Mayor's recommendation for property tax levies, including the requests of the Port Authority and the Library Agency, does hereby  
36 certify to the Ramsey County Auditor that the proposed maximum tax levy for the City of Saint Paul for taxes payable in 2005 (for use  
37 in calculating the Truth-In-Taxation notices to be mailed in November of 2004) as:  
38

39 Net Levy (City Operations, City Debt, Port Authority, and Library Agency): **\$63,983,263**  
40

	Yeas	Nays	Absent
Benanav			
Bostrom			
Harris			
Helgen			
Lantry			
Montgomery			
Thune			

Requested by Department of:

Office of Financial Services - Budget Section

By: \_\_\_\_\_

Approval Recommended by Finance Director:

By: \_\_\_\_\_

Adopted by Council: Date \_\_\_\_\_

Adoption Certified by Council Secretary:

By: \_\_\_\_\_

Approved by Mayor: Date \_\_\_\_\_

By: \_\_\_\_\_

Form Approved by City Attorney:

By: \_\_\_\_\_

Approved by Mayor for Submission to Council:

By: \_\_\_\_\_

# RESOLUTION

## CITY OF SAINT PAUL, MINNESOTA

Presented By: \_\_\_\_\_

Referred To: \_\_\_\_\_ Committee: \_\_\_\_\_ Date: \_\_\_\_\_

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2 Mayor's proposed budget, with said recommended budgets totaling \$492,976,843 before subtracting out "transfers to and transfers from  
3 funds" and "subsequent year debt"; and totaling \$424,561,651 after netting out "transfers to and transfer from funds" and "subsequent  
4 year debt"; and

5  
6 WHEREAS, the Mayor did recommend, as part of the comprehensive 2005 financing plan for the City of Saint Paul, that the 2004 net  
7 property tax levy payable in 2005 be \$63,983,263, which includes the levies for City Operations and Debt and the Port Authority, as detail  
8 below. In coordination with a proposed reduction in the separate levy by the Port Authority, the Mayor's recommended net tax levy (before  
9 fiscal disparities distribution levies) does not cause any increase in the property tax levy within Saint Paul.

	Budget Revenue	+2.0% Delinq. Allowance	Mayor's Rec. Tax Levy
City Levy for City Operations	44,235,369	884,707	45,120,076
City Levy for Debt Service	7,081,321	141,626	7,222,947
Levy for Port Authority	1,286,446	25,729	1,312,175
Total Recommended:	52,603,136	1,052,062	53,655,198
Net Levy			53,655,198
Levy for Port Authority			(1,312,175)
Net Levy for City Government			52,343,023

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27 NOW, THEREFORE, BE IT RESOLVED, that in accordance with Minnesota Statutes, Section 275.065 Subdivision 1, the City Council, aft  
28 considering the Mayor's recommendations, but absent public hearings on the Mayor's budget proposal, does hereby accept the budgets  
29 for fiscal year 2005 as proposed by the Mayor, as constituting the proposed budgets for the City of Saint Paul; and be it

30  
31 FURTHER RESOLVED, that in accordance with the same referenced statute, the City Council, as a taxing authority, and after considering  
32 the Mayor's recommendation for property tax levies, including the request of the Port Authority, does hereby certify to the Ramsey County  
33 Auditor that the portion of the proposed maximum tax levy for the City of Saint Paul for City Government and the Port Authority for taxes  
34 payable in 2005 (for use in calculating the Truth-In-Taxation notices to be mailed in November of 2004) as follows:

35  
36 Net Levy (City Operations, City Debt and Port Authority): **\$53,655,198**

37  
38  
39  
40

Requested by Department of:

Office of Financial Services - Budget Section

By: \_\_\_\_\_

Approval Recommended by Finance Director:

By: \_\_\_\_\_

Form Approved by City Attorney:

By: \_\_\_\_\_

Approved by Mayor for Submission to Council:

By: \_\_\_\_\_

"Saint Paul Financial Services Office (G:\SHARED\BUDGET\YR2004\IMTX\LEVY ) 08/30/04

	Yeas	Nays	Absent
Benanav			
Bostrom			
Harris			
Helgen			
Lantry			
Montgomery			
Thune			

Adopted by Council: Date \_\_\_\_\_

Adoption Certified by Council Secretary:

By: \_\_\_\_\_

Approved by Mayor: Date \_\_\_\_\_

By: \_\_\_\_\_

# RESOLUTION

## CITY OF SAINT PAUL, MINNESOTA

Presented By: \_\_\_\_\_

Referred To: \_\_\_\_\_ Committee: \_\_\_\_\_ Date: \_\_\_\_\_

1 WHEREAS, in accordance with City ordinance, Mayor Kelly presented to the City Council on August 13, 2004 the Library Agency's  
2 proposed budget, with said recommended budgets totaling \$17,076,805, and  
3  
4 WHEREAS, the budget requested by the Library Agency and proposed by the Mayor includes tax levy financing of \$10,125,553, and  
5  
6 WHEREAS, in accordance with City ordinance, the Library Agency has requested that the City of Saint Paul levy this financing amount,  
7 plus a 2% allowance for delinquencies and uncollectibles, on behalf of the Library Agency, and  
8  
9 WHEREAS, the Mayor did recommend, as part of the comprehensive 2005 financing plan for the City of Saint Paul, that the 2004 net  
10 property tax levy payable in 2005 be \$63,983,263, which includes the levy request of the Library Agency as detailed below:  
11

12			+2.0%	
13		Budget	Delinquency	Mayor's Rec.
14		<u>Revenue</u>	<u>Allowance</u>	<u>Tax Levy</u>
15				
16	City Levy for Library Agency Operations	7,619,364	152,388	7,771,752
17	City Levy for Library Agency Debt Service	<u>2,506,189</u>	<u>50,124</u>	<u>2,556,313</u>
18	Total Recommended:	10,125,553	202,512	10,328,065

21 NOW, THEREFORE, BE IT RESOLVED, that in accordance with Minnesota Statutes, Section 275.065 Subdivision 1, the City Council, aft  
22 considering the Mayor's recommendations, but absent public hearings on the Mayor's budget proposal, does hereby accept the budget  
23 for fiscal year 2005, as proposed by the Mayor, as constituting the proposed budgets for the Saint Paul Library Agency; and be it  
24

25 FURTHER RESOLVED, that in accordance with the same referenced statute, the City Council, as a taxing authority, and after considering  
26 the Mayor's recommendation for property tax levies, including the request of the Library Agency, does hereby certify to the Ramsey Count  
27 Auditor that the portion of the proposed maximum tax levy for the City of Saint Paul for the Saint Paul Library Agency for taxes payable in  
28 2005 (for use in calculating the Truth-In-Taxation notices to be mailed in November of 2004) as:  
29

30 Net Levy Library Agency: **\$10,328,065**

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	Yeas	Nays	Absent
Benanav			
Bostrom			
Harris			
Helgen			
Lantry			
Montgomery			
Thune			

Adopted by Council: Date \_\_\_\_\_

Adoption Certified by Council Secretary: \_\_\_\_\_

By: \_\_\_\_\_

Approved by Mayor: Date \_\_\_\_\_

By: \_\_\_\_\_

Requested by Department of:  
Office of Financial Services - Budget Section

By: \_\_\_\_\_

Approval Recommended by Finance Director:

By: \_\_\_\_\_

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